

Arizona State University
Academic Community Engagement Services
University College
Syllabus subject to variations each semester

Course Syllabus – UNI 402 / SPA 294 / SOC 294 (3 credit course)

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Course Rationale: This is a graded internship that allows you to integrate hands-on service learning experiences with your ASU course work.

You will spend approximately six hours per week (two or three afternoons) working with children enrolled at a Service Learning tutoring site. Your tutoring experiences will provide the information you can use for all assignments in your linked course (if applicable).

A central objective of this course is to provide you with community experiences and reflection opportunities that allow you to deepen your understanding of the complex social, economic, political, and psychological dimensions of relations between and among racial, ethnic, and socio-economic groups in contemporary American society. Much of this learning will take place as you carry out your internship activities and interact with community members from diverse backgrounds; assigned readings will provide a factual and theoretical context to further your exploration of these experiences. Thinking critically about your community interactions, your course readings and discussion, and assignments will enhance your understanding of cultural diversity in our society.

Course Responsibilities:

- ✓ Daily Participation - you will be assigned two children to work with through the course of the semester. All your time spent on-site will be working with the children on homework or other academic activities, meeting and planning with your team, or other training activities.
- ✓ Daily activity planner – this will ensure that you have planned quality tutoring sessions. There will be time provided in our daily schedule for this task to be accomplished.
- ✓ 3 Critical Reflections - you will be assigned 3 critical reflection assignments (2 articles & a movie). Each assignment will consist of a short quiz and a paper (APA style, minimum of 3 pages).
- ✓ 2 Service Learning Assignments – you will be given 2 additional assignments to reflect upon the work that you are doing on-site. These assignments will be posted and turned in on Blackboard

Instructional Rationale: Learning requires active involvement of students: students are responsible for their own learning; students share in the responsibility for instruction. Through focused reading, discussion, writing and participation in hands-on group exercise students are expected to build complex conceptual frameworks that will expand their understanding of community engagement and reciprocal learning.

Grading System: Grading will be based upon the total number of points earned for the semester.

Grading Scale

98%-100%	= A+	82%-80%	= B-
93%-97%	= A	77%-79%	= C+
90%-92%	= A-	70%-76%	= C
87%-89%	= B+	60%-69%	= D
83%-86%	= B	59% and below	= E

Plus / Minus grades: The university now allows for +/- grades in the final grade assignment. Consistent with other university courses, this course may issue plus and minus grades.

WEEK	Activities – Other than regular tutoring	Assignments Due – Sunday at Midnight
1 –	Tutor Training	SL Training Assignment Due
2 –	Tutor Training	SL Assignment & Quiz #1 Due
3 –		
4 –		
5 –		Critical Reflection & Quiz #1 Due
6 –		
7 –		
8 –		Critical Reflection #2 Due
9 –	Spring/Fall Break – NO TUTORING	
10 –		
11 –	Intercession Training	
12 –		Critical Reflection & Quiz #3 Due
13 –		
14 –		
15 –		SL Assignment #2 Due
16 –	Last Week of Tutoring	

GRADING CRITERIA

SERVICE COMPONENT:

Attendance*†: 15%
6 points/week x 15 weeks

Participation*: 22%
9 points/week x 15 weeks

Daily Activity Planners*: 18%
9 points/week x 12 weeks

Supervisor evaluation of tutoring session: 10%
30 points each x 2 per semester

You will also receive progress reports on your performance from your supervisor that will not be graded.

LEARNING COMPONENT:

Service Learning Assignments: 10%
30 points/each x 2 written assignments and quizzes
 #1 Service Learning In Action and QUIZ
 #2 Pre and Post Self-Inventory

Critical Reflections: 25%
50 points/each PAPER

 Article (45 points) & QUIZ #1 (5 points)
 Movie
 Article (45 points) & QUIZ #2 (5 points)

You may turn in a **rough draft** of any assignment to your Site Manager the **Monday before** it is due (6 days) for review. He/she will make comments and return it before it's due for you to revise before turning it in.

**Daily points will vary depending on how many days you are on site each week.*

*†Because regular attendance is vital to your success as a tutor, **for every third absence your final grade will drop one letter grade.** Please see your Site Manager for extenuating circumstances.*

† Assignments are considered late if turned in any time after the class period of the assigned due date. Late assignments will lose 10% for each day past the due date.

NOTE: The Service Learning Program partners with many community-based organizations that are subject to circumstances and conditions outside the control of ASU (i.e. schedule conflicts, student turnover, etc.). As a result, changes may be made to this syllabus and/or to specific details involving your tutoring site. Your flexibility and cooperation are expected and appreciated.